



ADUR & WORTHING COUNCILS

12 June 2018

Joint Overview and Scrutiny Committee

Date:	21 June 2018
Time:	6:30pm
Venue:	Queen Elizabeth II Room, Shoreham Centre, Shoreham-by-Sea

Committee Membership:

Adur District Council: Councillors; Stephen Chipp (Chairman), Andy McGregor (Vice Chairman), Carol Albury, Catherine Arnold, Kevin Boram, Paul Mansfield, Joss Loader, Lavinia O'Connor

Worthing Borough Council: Councillors; Roy Barraclough (Chairman), Keith Bickers (Vice Chairman), Rebecca Cooper, Karen Harman, Charles James, Sean McDonald, Bob Smytherman, Steve Waight

Agenda

Part A

1. Declarations of Interest / Substitute Members

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such as an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

2. Confirmation of Minutes

To approve the minutes of the Joint Overview and Scrutiny Committee meeting of held on 22 March 2018, copies of which have been previously circulated.

3. Public Question Time

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 6.30pm Tuesday 19 June 2018

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

4. Items Raised Under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent

5. Consideration of any matter referred to the Committee in relation to a call-in of a decision

6. Air Quality - Response from the West Sussex County Council Director of Public Health

To consider a report by the Director of Digital and Resources, copy attached as item 6

7. JOSC Annual Report 2018/19

To consider a report by the Director for Digital and Resources, copy attached as item 7

8. Joint Overview and Scrutiny Committee Work Programme 2018-19

To consider a report by the Director of Digital and Resources, copy attached as item 8

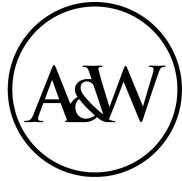
Part B - Not for publication - Exempt Information Reports

None

Recording of this meeting: The Council will be voice recording the meeting including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Chris Cadman-Dando Democratic Services Officer 01903 221364 chris.cadman-dando@adur-worthing.gov.uk	Joanne Lee Solicitor 01903 221134 joanne.lee@adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.



ADUR & WORTHING
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Joint Overview and Scrutiny Committee
21 June 2018
Agenda Item 6

Key Decision [No]

Ward(s) Affected:N/A

Monitoring of Air Quality - Response from the West Sussex Director of Public Health

Report by the Director for Digital and Resources

Executive Summary

1. Purpose

1.1 This report provides the Joint Overview and Scrutiny Committee (JOSC) with the detail of the response from the West Sussex Director of Public Health to the request from the Executive Members for Health & Wellbeing (Adur) and Environment (Worthing), seeking appropriate resources to help the Councils tackle the public health problems associated with poor air quality.

2. Recommendations

2.1 That the response from the West Sussex Director of Public Health be noted.

3. Context

3.1 At the meeting of JOSC on 15 February 2018, JOSC received a report which provided the Committee with information on the responsibilities of the Councils for local air quality management , working in partnership with a range of other agencies and bodies and the outputs of the processes. As part of the consideration of the item, JOSC requested that the relevant Executive Members write to the Director of Public Health for West Sussex seeking appropriate resources to help the Councils tackle the public health issues associated with poor air quality.

3.2 The Executive Members for Environment (Worthing) and Health and Wellbeing (Adur) wrote to the Director of Public Health on 21 March and her response was received on 19 May 2018. A copy of the response from the Director of Public Health is attached as Appendix A to the report.

3.3 The letter from the Director of Public Health confirmed that West Sussex County Council is committed to working with the Council's partners to achieve sustainable solutions to improving air quality across West Sussex and improving the health and wellbeing for all the residents of West Sussex. The letter also confirmed that the County Council is working across the key areas - traffic management, street design, low emissions policies, planning policies, promotion of active travel, parking policy and management and public transport. Improving air quality would require an incremental approach across a wide range of key areas. The County Council are working across those areas to raise awareness with a particular focus on interventions that would bring co-benefits to health. A number of the interventions were highlighted in the response. The County Council indicated that it was committed to raising the awareness of air quality issues and would be working together with the District and Borough Councils to improve health and wellbeing for the residents of West Sussex. The response also advised on other co-ordinated work which the County Council was working on, including work with Sussex-air such as 'air alert'.

3.4 The County Council is in the process of finalising its Air Quality Strategy and at the time of writing the final copy was being awaited. As mentioned in the letter, the County Council held a Members half-day dedicated to Air Quality in April. This was attended by County Councillors across West Sussex and included presentations by Sussex air, West Sussex Highways, West Sussex Public Health and a local perspective from Chichester District Council.

3.5 Locally West Sussex Public Health have been invited to attend the next meeting of the Adur & Worthing Air Quality Action Planning group in June. Officers are also

actively engaged with them through Sussex-air and are currently working on a small schools intervention programme funded by Defra.

4. Engagement and Communication

4.1 The JOSCS Chairmen and Vice-Chairmen have been consulted on this report and also the Director for Communities and other Officers have also been consulted.

5. Financial Implications

5.1 There are no direct financial implications to consider as part of this report.

6. Legal Implications

6.1 Under Section 111 of the Local Government Act 1972, the Councils have the powers to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.

6.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).

6.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

Background Papers

None.

Officer Contact Details:-

Mark Lowe
Policy Officer
Town Hall,
Worthing
Tel: 01903 221009
mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

No direct impact on economic development but improved air quality can lead to improved economic development.

2. Social

2.1 Social Value

Matter considered and no issues identified.

2.2 Equality Issues

Matter considered and no issues identified.

2.3 Community Safety Issues (Section 17)

Matter considered and no issues identified.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered and no issues identified.

4. Governance

Matter considered and no issues identified.

Councillor David Simmons and
Councillor Diane Guest
Adur & Worthing Councils

9 May 2018

Dear Councillor Simmons and Councillor Diane Guest

Thank you for your letter in relation to Air Quality in Adur and Worthing. West Sussex County Council is committed to working with our partners to achieve sustainable solutions to improving air quality across West Sussex and improving the health and wellbeing for all the residents of West Sussex.

Improving air quality requires an approach across a range of key areas: traffic management, street design, low emissions policies, planning policies, promotion of active travel, parking policy and management, public transport. Improving air quality will require an incremental approach across a wide range of key areas. As a council we are working across these areas to raise awareness in relation to the agenda, with a particular focus on interventions that bring co-benefits to health so we can see the biggest gains achieved such as:

- The WSCC Walking and Cycling Strategy aims to encourage more active travel, both for utility and leisure use. The recent additional funding to develop Local Cycling and Walking Infrastructure Plans in district and boroughs will identify further actions that can be taken and WSCC are core partners in this work. The Public Health Department attends the Arun and Worthing Cycling and Walking Strategy Group.
- WSCC has recently received additional funding from Department for Transport Bikeability which will increase the number of children who will be able to access this cycle training. The Level 1 and 2 training is designed to ensure children gain practical skills and understanding of how to cycle on today's roads. This aims to encourage behaviour change from an early age.
- Living Streets are delivering projects across the county to encourage walking to schools and work places, and are piloting a "Crumbs Trail" using technology to encourage walking through a combination of a treasure hunt and a local history quiz.
- Public Health physical activity campaigns through "One You" provide tools that support walking, such as their Active Ten app, which is ideal for shorter journeys.
- Air Alert, a service that sends free messages directly to vulnerable people informing them about air pollution in their area.

To achieve sustained incremental improvements we need to assess the supporting evidence/interventions and provide a practical framework and plan for local authorities and the numerous stakeholders to engage with. The County Council

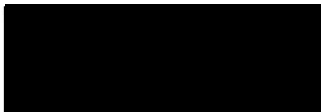
has undertaken a gap analysis for West Sussex against the National Institute for Clinical Excellence guidelines for Air pollution: Outdoor air quality and health; this work and the findings are underpinning the county wide- strategy that is currently being developed with the expected completion date of early summer. We had an initial consultation with our partners in the District and Borough Councils, and they will have further opportunity to input into the plan. In addition a public health needs assessment is underway to support the plan.

As a County Council we support the Sussex Air Partnership. The role of this partnership is to provide a forum to share technical expertise, to assist in providing a coordinated approach to deal with air quality issues, to respond to consultations on behalf of members as and when required and to strive to improve air quality. In addition on the 25th April we have members half day dedicated to air quality to raise awareness and discuss the issues.

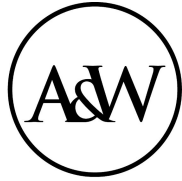
Thank you for the invitation to attend your meeting on air quality unfortunately due to a previous commitment I am unable to attend; however I understand that the sources of air pollution are complex and recognise above all else that a whole system approach involving all key partners is required, the meeting will be well attended by a number of officers from West Sussex County Council who will provide me with comprehensive feedback.

WSSCC will look forwards to working together with the District and Borough councils to improve health and wellbeing for residents of West Sussex.

Yours sincerely

A solid black rectangular box used to redact the signature of Anna Raleigh.

Anna Raleigh
Director of Public Health



ADUR & WORTHING
COUNCILS

Key Decision [No]

Ward(s) Affected:N/A

**Adur and Worthing Joint Overview and Scrutiny Committee Annual report
2017/18**

Report by the Director for Digital and Resources

Executive Summary

1. Purpose

1.1 This report sets out the draft Annual report for the Committee covering the 2017/18 Municipal year in accordance with the terms of the Council's constitution.

2. Recommendations

2.1 That the Committee approves the Joint Overview and Scrutiny Committee Annual report for 2017/18; and

2.2 That the Annual report be reported to the Adur and Worthing Council meetings in July 2018 for approval.

3. Context

3.1 As part of good practice and a requirement in the Council's constitution, the Councils are required to produce a Joint Overview and Scrutiny Committee Annual report for 2017/18 for approval by the Committee and thereafter by the Full Councils. The final Annual report will be available from the Council's website.

4. Issues for consideration

4.1 The Joint Overview and Scrutiny Committee has once again undertaken a great deal of work during 2017/18 as part of the 'Holding to Account/Challenge' role. A summary of that work is contained in the Joint Overview and Scrutiny Committee Annual report for 2017/18 which is attached as an appendix to this report. As well as being a requirement of the Constitution, it is good practice to produce an Annual report on the work of Overview and Scrutiny which can help publicise and promote the work undertaken amongst the local community and local partners.

4.2 Members of the public and/or local partners are able to make a scrutiny request using an online scrutiny form and this helps encourage people to take part in the scrutiny process and the democratic process as well as helping the public influence decision making.

5. Engagement and Communication

5.1 The Joint Chairmen and Vice-Chairmen of the Joint Overview and Scrutiny Committee have been consulted on this report.

6. Financial Implications

6.1 There are no direct financial implications associated with this report.

7. Legal Implications

7.1 Under Section 111 of the Local Government Act 1972, the Councils have the powers to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.

7.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).

7.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

7.4 The Joint Overview and Scrutiny Committee is required to produce an Annual report for approval by the Councils in accordance with the Council's constitution and good practice. The Council meetings in July will be required to receive the Annual report.

Background Papers

Agendas, reports and minutes from Joint Overview and Scrutiny Committee meetings during 2017/18.

Officer Contact Details:-

Mark Lowe
Policy Officer
Town Hall,
Worthing,
West Sussex,
BN11 1HA
Tel No: 01903 221009
mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Matter considered. No direct issues identified but some issues discussed by the Committee may have an economic impact.

2. Social

2.1 Social Value

Matter considered. It is good practice for the Councils to produce an Annual report which can help publicise and promote the work of the Committee amongst the local community and local partners.

2.2 Equality Issues

Matter considered. Copies of the Annual report will be available on the Council websites and can be made available to people on request if they do not have access to a computer or are blind or partially sighted.

2.3 Community Safety Issues (Section 17)

Matter considered and no direct issues identified.

2.4 Human Rights Issues

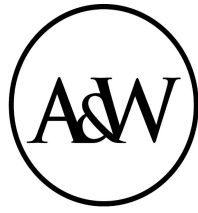
Matter considered and no issues identified.

3. Environmental

Matter considered and no issues identified.

4. Governance

Matter considered. It is good practice for the Councils to produce an Annual Report on Overview and Scrutiny and is a requirement of the Constitution and the Joint Overview and Scrutiny Procedure Rules. .



ADUR & WORTHING
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Adur and Worthing Joint Overview and Scrutiny Committee Annual Report 2017/18



Message from the Chairmen

In 2017/18 the Joint Committee has continued in its Valuable role as the watchdog of both Councils, ensuring that the Joint Executives(Joint Strategic Committee) are scrutinised for the decisions made on residents' behalf and to ensure Greater transparency within the process.

The Joint Committee has played its part in scrutinising a number of important issues and the Leaders of the Councils, Executive Members and the Chief Executive are regularly invited to attend meetings to answer questions on relevant issues within their areas of responsibility including:-

- Interviewing and 'holding to account' the Adur and Worthing Council Leaders (September 2017 and March 2018) and Executive Members to ensure that they are delivering the Councils' priorities. This helps ensure that their decision making on service provision is transparent and provides value for money for Adur and Worthing residents' benefit.
- Reviewing the ongoing provision of solar installations on Council buildings and updates on solar panel installations elsewhere in the communities. This linked in with the Councils' strategic commitment to deliver solar panels on Council buildings.
- Assessing the appropriateness of processes in place to determine how the Councils managed play areas that are prioritised for refurbishment via the Capital Programme or via developers' Section 106 contributions. This linked with

the Council Platform 3 - Stewarding our Natural Resources.

- Regularly reviewing budget information throughout the year - Budget Strategy review, Revenue Outturn review for 2016/17 and Scrutiny of the Worthing Budget for 2018/19 and setting of Council Tax.
- Finalising the in-depth review of local youth engagement and providing appropriate report to the Joint Strategic Committee. The review's aim was to develop and improve the Council's engagement with young people and investigated the Council's current approach and work on youth engagement. The review's recommendations were discussed by the Joint Strategic Committee and as a result of the findings and recommendations, the Councils have now agreed to work more closely with young people and the Youth Councils. They will now consult with them to identify key policies under review by the Councils. The Youth Council's input will be sought to help identify key priorities. The Councils will also revise the web pages and endeavour to improve social interaction with young people. The Scrutiny Committee will follow up on the recommendations to ensure implementation and will receive a further report in 2018/19.
- Interviewing the Adur and Worthing Councils' Chief Executive in September 2017 and March 2018 on the progress made in delivering the commitments in the new strategic vision 'Platforms for our Places'. Relevant Executive Members have also been questioned as part of this process. This in-depth Scrutiny will continue during 2018/19 to enable the Committee to check on progress and delivery of the activities and commitments for the three year Strategic vision.

- Regularly reviewing the effectiveness of the Adur & Worthing Public Space Protection Orders. These were introduced to allow for the restriction and/or prohibition of certain activities in specified community locations. The Committee will continue to monitor the Orders during 2018/19. As part of its commitment to make the Adur and Worthing communities safe places, the Councils use PSPOs in relation to dogs and environmental issues.
- Reviewing the Councils' role in the protection of Council owned public buildings. This followed on from concerns about unauthorised advertising which had been placed around the facade of a Council owned public building. The investigation of the issues revealed that there were failings in the way that the advertising was erected without appropriate consent. Following on from this review, appropriate procedures have now been put in place and staff training provided to ensure that those situations do not arise again.
- Following up the previous Scrutiny review outcomes in 2015 of the Worthing Theatres Budgets to ensure that these have been implemented. The Committee was pleased to learn that a great deal of work had been undertaken and actions implemented to make the Theatres Service more effective and reduce budget overspends.
- Interviewing the local Adur and Worthing District Police Commander on local operational policing issues. This enabled the Committee to raise questions about local policing issues and members of the public were also able to submit questions for discussion. The Police Commander provided the Committee with information on

Police priorities and the work of the Police. The Committee did also want to hold to account the Sussex Police and Crime Commissioner but she had to cancel attendance. The committee's disappointment with this decision was noted.

- Following public request - the review of Council procedures for monitoring local air quality management, working in partnership with a range of a number of other agencies and bodies and the outputs of those processes. As part of this discussion, the Committee agreed to request the relevant Executive Members to write to the West Sussex Director of Public Health to seek appropriate resources to be provided to help the Councils tackle the health problems associated with air quality. The Committee will receive a follow up report on this in due course.
- **Note** - The Committee have also set up three separate Member Working Groups to review the effectiveness of Council consultations; to look at the effectiveness of Overview and Scrutiny Committees; and also to review transport strategy issues. The findings from this work will be reported to the Committee during 2018/19.

The Committee also has Procedure Rules which assist members in providing strong scrutiny, transparency and to also ensure that all local decision makers are held to account for their decisions.



**Councillors Stephen Chipp and Roy Barraclough
Joint Chairmen of the Adur and Worthing Joint Overview
and Scrutiny Committee in 2017/18**

What is Overview and Scrutiny?

The Local Government Act 2000 first introduced the requirement for every local authority to include provision for at least one Overview and Scrutiny Committee. Subsequent amendments to the Act have further developed the role of Overview and Scrutiny within local authorities.

Although not a decision making body, effective Overview and Scrutiny has enormous potential to influence and inform decisions made by both the Councils and partner bodies connected with the areas.

The Joint Overview and Scrutiny Committee can review and scrutinise any matters which affect the Councils, the areas or residents from those areas, in order to provide greater transparency and accountability in the delivery of local services.

The following key roles have been identified as areas which Overview and Scrutiny should be concerned with in Adur and Worthing:-

- **Representing the views and wishes of Adur and Worthing residents about the services which they receive;**
- **Holding the Joint Executives (Joint Strategic Committee) to account and reviewing the decisions made;**
- **Monitoring Council performance;**
- **Reviewing Policy;**
- **Developing Policy; and**
- **Scrutinising external issues of public concern beyond the remit of the Councils.**

There is one Joint Overview and Scrutiny Committee made up of sixteen Councillors (eight Adur and eight Worthing) representing wards across the areas. The Committee as a whole meets usually at least seven times a year and the meetings are open to the public.

Detailed procedure rules regarding the operation of overview and scrutiny can be found in the Council's Constitution at <https://www.adur-worthing.gov.uk/media/media,140002,en.pdf>

Membership of the Committee in 2017/18:

Adur District Council – Councillors Stephen Chipp (Co-Chairman), Carol Albury, George Barton, Kevin Boram, Ann Bridges, Clive Burghard/Les Alden, Joss Loader (Co Vice-Chairman) and Robin Monk

Worthing Borough Council – Councillors Roy Barraclough (Co-Chairman), Keith Bickers (Co-Vice-Chairman), Sean McDonald, Nigel Morgan, Louise Murphy, Luke Proudfoot, Bob Smytherman and Steven Waight

Have your say...

You can find out more about our work on the internet at <https://www.adur-worthing.gov.uk/meetings-and-decisions/committees/joint/overview-and-scrutiny/> where you can look at the reports we have received, our recommendations and the minutes of our meetings.

Adur District Council and Worthing Borough Council are committed to being more responsive to the way in which they provide services. They want more people to feel that they have the opportunity to influence matters that affect them. The Joint Overview and Scrutiny Committee can look at these issues and the Committee would like to give more people the chance to contribute to its work.

Suggest a topic for scrutiny

Each year the Joint Committee sets a Work Programme of issues that it would like to review. A copy of the Work Programme for 2018/19 is attached to this Annual report. The Joint Committee reviews its Work Programme regularly throughout the year to make sure that it is working on topics that it can make a major impact on. The Work Programme is, therefore, subject to change in agreement with the Committee. The Committee would like local residents and stakeholders to get more involved in the scrutiny process so if there is an issue or service which you think that Councillors should review, please make a 'scrutiny request' using the online Scrutiny request form which is accessible at

<https://www.adur-worthing.gov.uk/about-the-councils/scrutiny/>

The Committee will consider your request and when considering items for the Work Programme will be guided by the Council's Strategic Objectives set out in the strategic vision 'Platforms for our Places', the ability of the Committee to have influence and/or add value on the subject and the PAPER criteria (Public Interest (P), Ability to change (A), Performance (P), Extent (E) and Replication (R)). Requests are then considered initially by the Chairmen and Vice-Chairmen and reported to the next available meeting of the Committee.

Come along to a meeting

The Committee would also like more public engagement in its meetings and would encourage you to attend the public meetings which are held at least seven times a year at either the Shoreham Centre, Pond Road, Shoreham-by-Sea or the Town Hall, Chapel Road, Worthing. You will also have the opportunity to ask a public question relating to Council Services at the start of the meeting.

To find out more you can contact Mark Lowe, Policy Officer
at Town Hall, Chapel Road, Worthing on 01903 221009 or on mark.lowe@adur-worthing.gov.uk

Joint Overview and Scrutiny Committee Work Programme 2018/19

<u>Date of meeting</u>	<u>Items for discussion</u>	<u>Report Author</u>	<u>Executive Members to be invited</u>
21 June 2018	Annual JOSOC report for 2017/18 Air quality - Response from West Sussex Director for Public Health	Joint Chairmen of JOSOC Director for Digital and Resources	N/A N/A
26 July 2018	Attendance by Southern Water to speak about investment works to improve bathing water quality in Worthing in particular and across Adur & Worthing more broadly. This will include an update on investment works at the East Worthing works, plus a brief on proposed investment plans for the area for 2020 and beyond. This follows the sewage spill incident in July 2017 Review of the Public Space Protection Orders (PSPO's) - Bi-annual update Effectiveness of parking and road traffic enforcement policy in Adur and Worthing Joint Revenue Outturn report 2017/18 Outline Budget Strategy	N/A Director for Communities Director for Digital & Resources/Head of Customer & Digital Director for Digital & Resources/Chief Financial Officer Director for Digital &	Adur Executive Member for the Environment, Worthing Executive Member for Regeneration. Executive Members for Environment & Wellbeing Executive Members for Environment Executive Members for Resources

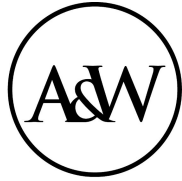
	2019/20	Resources/Chief Financial Officer	II
20 September 2018	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p> <p>Annual interviews with Council Leaders</p> <p>Progress report on the implementation of the outcomes from the Youth Engagement scrutiny report</p>	<p>Chief Executive</p> <p>Director for Digital & Resources</p> <p>Director for Communities/Head of Wellbeing</p>	<p>Adur & Worthing Executive Members</p> <p>Leaders</p> <p>Executive Members for Wellbeing</p>
18 October 2018	<p>Crime and Disorder scrutiny themed session - Interview with Chairman of Safer Communities Partnership</p> <p>Health Scrutiny themed session - Interview with Chairman of the West Sussex Health and Adult Social Care Committee (HASC) on the work of the Committee and the impact on Adur and Worthing</p>		<p>Executive Members for Wellbeing</p> <p>Executive Members for Wellbeing</p>
29 November 2018	<p>Adur and Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.</p>	<p>Director for Digital & Resources/Chief Financial Officer</p>	<p>Adur and Worthing Executive Members</p>
24 January 2019	<p>Review of the Public Space Protection Orders (PSPO's) - Bi-annual update.</p> <p>Adur and Worthing Budget Estimates 18/19 and setting of 2018/19 Council Tax</p> <p>Progress report on the work of Officers to deal with Housing issues</p>	<p>Director for Communities</p> <p>Director for Digital & Resources/Chief Financial Officer</p> <p>Director for Communities/Head of Housing</p>	<p>Executive Members for Environment & Wellbeing</p> <p>Adur and Worthing Executives</p> <p>Executive Members for Customer Services</p>

21 March 2019	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p> <p>Leader interviews</p> <p>Annual Work Programme setting 2019/20</p>	<p>Chief Executive</p> <p>Director for Digital & Resources</p> <p>Director for Digital & Resources</p>	<p>Adur and Worthing Executives</p> <p>Leaders</p> <p>N/A</p>
Date to be confirmed	<p>Major Projects being undertaken in partnership with West Sussex County Council - Update</p> <p>Report on the review of the potential loss of public car parking spaces in Worthing given the closure of Teville Gate and future development planned at Grafton Car Park.</p> <p>Report from the JOSC Effectiveness of OSC's Working Group</p> <p>Report from the JOSC Consultations review Working Group</p>	<p>Director for the Economy</p> <p>Director for the Economy</p> <p>Chairman of the Working Group</p> <p>Chairman of the Working Group</p>	<p>Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members</p> <p>Worthing Executive Members for the Environment and Regeneration</p> <p>N/A</p> <p>N/A</p>

Working Group to be set up to review transport strategy issues for Adur & Worthing - Members = Councillors Alden and Boram (Adur) and Smytherman and Waight (Worthing).

Note - A progress report on the delivery of the work contained in the Work Programme will be presented to each meeting.

All timings are provisional and subject to change in agreement with the Joint Chairmen and the Committee.



ADUR & WORTHING
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Joint Overview and Scrutiny Committee
21 June 2018
Agenda Item 8

Key Decision [No]

Ward(s) Affected:N/A

Joint Overview and Scrutiny Committee Work Programme 2018/19

Report by the Director for Digital and Resources

Executive Summary

1. Purpose

This report outlines the Work Programme of the Committee for the remainder of the 2018/19 Municipal year and also includes a request for additional scrutiny which has been submitted.

2. Recommendations

2.1 That the Work Programme for 2018/19 be noted;

2.2 That the Committee consider if the additional request for Scrutiny should be added to the Work Programme.

3. Context

- 3.1 The JOSC Work Programme for 2018/19 was approved by the Committee at its meeting on 22 March 2018 and in accordance with the current set of Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions, will be submitted for approval by both Councils in July.

4. Issues for consideration

- 4.1 The Committee will receive regular update reports on the implementation of the Work Programme at each meeting. A copy of the proposed 2018/19 Work Programme is attached as Appendix A to this report for reference.
- 4.2 The Committee is requested to review the Work Programme and consider if any further items are required to be added to the Work Programme. During the Municipal year, items may be added to the JOSC Work Programme, where appropriate. Requests for additional matters to be included in the Work Programme will initially be considered by the Joint Chairpersons in accordance with the PAPER criteria and they will make their recommendations to the next JOSC for consideration and determination, following receipt of the Officer report. Consideration should also be given to capacity of the Committee and resources available when considering further Work Programme items.
- 4.3 Since the last JOSC meeting a further scrutiny request has been received for an item to be added to the Work Programme which has been received from Lancing Parish Council. The detail of this issue is set out in Appendix B to the report. Items for the Work Programme need to be chosen guided by how closely they align with the Councils' Strategic objectives, how the Committee can influence the outcomes and also general value and outcomes in accordance with the (PAPER criteria) - (P) - Public Interest, (A) - Ability to Change, (P) - Performance, (E) - Extent and (R) - Replication. An assessment of the request has been undertaken, the suggestions discussed with the Joint Chairpersons and their recommendations are included with the detail of the request set out in Appendix B.

5.0 Engagement and Consultation

- 5.1 The JOSC Chairmen and Vice-Chairmen have been consulted on the proposals contained in this report.

6.0 Legal

- 6.1 Under Section 111 of the Local Government Act 1972, the Councils have the power to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.

- 6.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).
- 6.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 6.4 Paragraph 9.2 of the current Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the Work Programme will be approved by both Councils. A report must be taken to both Councils on an annual basis seeking both Councils' approval of the Joint Overview and Scrutiny Committee work programme for the forthcoming year.

7.0 Financial Implications

- 7.1 There are no direct financial implications to consider within this report.

Background Papers

None.

Officer Contact Details:-

Mark Lowe
Policy Officer
Town Hall,
Worthing,
West Sussex
Tel 01903 221009
mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Matter considered and no direct issues identified.

2. Social

2.1 Social Value

Matter considered and no issues identified.

2.2 Equality Issues

Matter considered and no issues identified.

2.3 Community Safety Issues (Section 17)

Matter considered and no issues identified.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered and no issues identified.

4. Governance

Matter considered. When considering items for the Work Programme, JOSOC is guided by the Council's priorities and the governance arrangements for each Council.

APPENDIX A

Joint Overview and Scrutiny Committee Work Programme 2018/19

<u>Date of meeting</u>	<u>Items for discussion</u>	<u>Report Author</u>	<u>Executive Members to be invited</u>
21 June 2018	Annual JOSC report for 2017/18	Joint Chairmen of JOSC	N/A
	Air Quality - Response from West Sussex Director of Public Health	Director for Digital and Resources	N/A
26 July 2018	Attendance by Southern Water to speak about investment works to improve bathing water quality in Worthing in particular and across Adur & Worthing more broadly. This will include an update on investment works at the East Worthing works, plus a brief on proposed investment plans for the area for 2020 and beyond. This follows the sewage spill incident in July 2017	N/A	Adur Executive Member for the Environment, Worthing Executive Member for Regeneration.
	Review of the Public Space Protection Orders (PSPO's) - Bi-annual update	Director for Communities	Executive Members for Environment & Wellbeing
	Effectiveness of parking and road traffic enforcement policy in Adur and Worthing	Director for Digital & Resources/Head of Customer & Digital	Executive Members for Environment
	Joint Revenue Outturn report 2017/18	Director for Digital & Resources/Chief Financial Officer	Executive Members for Resources
	Outline Budget Strategy 2019/20	Director for Digital & Resources/Chief Financial Officer	II
	Report from the JOSC Consultations review Working Group	Chairman of the Working Group	N/A

20 September 2018	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p> <p>Annual interviews with Council Leaders</p> <p>Progress report on the implementation of the outcomes from the Youth Engagement scrutiny report</p>	<p>Chief Executive</p> <p>Director for Digital & Resources</p> <p>Director for Communities/Head of Wellbeing</p>	<p>Adur & Worthing Executive Members</p> <p>Leaders</p> <p>Executive Members for Wellbeing</p>
18 October 2018	<p>Crime and Disorder scrutiny themed session - Interview with Chairman of Safer Communities Partnership</p> <p>Health Scrutiny themed session - Interview with Chairman of the West Sussex Health and Adult Social Care Committee (HASC) on the work of the Committee and the impact on Adur and Worthing</p>		<p>Executive Members for Wellbeing</p> <p>Executive Members for Wellbeing</p>
29 November 2018	<p>Adur and Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.</p>	<p>Director for Digital & Resources/Chief Financial Officer</p>	<p>Adur and Worthing Executive Members</p>
24 January 2019	<p>Review of the Public Space Protection Orders (PSPO's) - Bi-annual update.</p> <p>Adur and Worthing Budget Estimates 18/19 and setting of 2018/19 Council Tax</p> <p>Progress report on the work of Officers to deal with Housing issues</p>	<p>Director for Communities</p> <p>Director for Digital & Resources/Chief Financial Officer</p> <p>Director for Communities/Head of Housing</p>	<p>Executive Members for Environment & Wellbeing</p> <p>Adur and Worthing Executives</p> <p>Executive Members for Customer Services</p>

21 March 2019	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p> <p>Leader interviews</p> <p>Annual Work Programme setting 2019/20</p>	<p>Chief Executive</p> <p>Director for Digital & Resources</p> <p>Director for Digital & Resources</p>	<p>Adur and Worthing Executives</p> <p>Leaders</p> <p>N/A</p>
Date to be confirmed	<p>Major Projects being undertaken in partnership with West Sussex County Council - Update</p> <p>Report on the review of the potential loss of public car parking spaces in Worthing given the closure of Teville Gate and future development planned at Grafton Car Park.</p> <p>Report from the JOSCS Effectiveness of OSC's Working Group</p>	<p>Director for the Economy</p> <p>II</p> <p>Chairman of the Working Group</p>	<p>Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members</p> <p>Worthing Executive Members for the Environment and Regeneration</p> <p>N/A</p>

Working Group to be set up to review transport strategy issues for Adur & Worthing - Members = Councillors Alden and Boram (Adur) and Smytherman and Waight (Worthing).

Note - A progress report on the delivery of the work contained in the Work Programme will be presented to each meeting.

All timings are provisional and subject to change in agreement with the Joint Chairmen and the Committee.

Joint Overview and Scrutiny Committee - Scrutiny Request

Issue - Consideration to be given for a trial scheme involving an enforcement agency to issue fixed penalty notices for litter and dog fouling offences.

This review has been proposed and assessed below in accordance with the 'PAPER' criteria approved by JOSc.

Request from - Lancing Parish Council

Public interest - The issue of dog fouling and littering was highlighted as a major concern of Lancing residents at the Annual Residents Meeting in May 2017. As such, the Parish Council is running a Litter Campaign, and was hoping to trial a scheme involving an enforcement agency to issue fixed penalty notices for litter and dog fouling offences under respective law and within the Parish Council's own areas of land ownership. However, Public Space Protection Orders can only be put in place by specific local authorities, e.g. district, boroughs, but which does not extend to town or parish councils. Furthermore, PSPO legislation does not permit principal authorities to delegate enforcement powers to Parish councils. Town and Parish councils are therefore reliant on their principal authority to put PSPOs in place on all relevant land in the area and to carry out enforcement. There have been very few people in the Adur and Worthing area who have been fined since PSPO's came into force, which is very disappointing. Examples should be made of those who flout litter and dog fouling laws and orders, and raises the question as to whether ADC currently has the relevant resources to police the issue. With that in mind, the Parish Council enquires whether ADC has already or will consider introducing additional measures to enforce PSPO's etc. on its own land as well as Lancing Parish Council's. If ADC contracted an agency to issue Fixed Penalty Notice's, any costs should be sufficiently covered by the income received from the FPN' income.

Ability to change - The Anti-social Behaviour, Crime and Policing Act 2014, chapter 2, paragraph 68 is the relevant legislation to Public space Protection Order stating how the authority can issue fixed penalty notices. This does allow for the contracting of an enforcement agency.

Performance - Since the introduction of Public Space Protection orders, very few people have been fined in the ADC area. If more people were issued fixed penalty notices for flouting respective litter/dog fouling laws and orders and this was positively publicised, local residents would be assured that ADC was working hard to address one of their major concerns.

Extent - The area this problem refers to for the purpose of this request is Lancing. However, the Parish Council is certain that the issue is district wide.

Replication - During investigations of this issue and correspondence with ADC officers, none have indicated that the contracting of an enforcement agency has been previously considered.

Expected Outcomes - For additional enforcement to be put in place and public awareness to be raised that littering and dog fouling will not be tolerated and for the district to become a cleaner place for its residents to live, work and play in.

Does the proposed review link with the Council strategic objectives or does the Joint Overview and Scrutiny Committee have the ability to influence and/or add value on the subject?

Platforms for our Places - Platform 2 - Our Social economies -

Commitment 2.6 - Promotion of our communities as safe places - Use of PSPO's in relation to dogs and environmental issues.

The issue for review would need to be referred to relevant Executive Members and the Joint Strategic Committee for approval but JOSC has the ability to review the suggestion and refer its views to the Executives to influence future policy development.

How could this review be undertaken? By report to JOSC or JOSC Working Group.

Recommendations from Joint Overview and Scrutiny Committee Chairmen/Vice-Chairmen:-

That a more detailed report setting out the issues and cost implications of introducing a scheme of this type should be presented to JOSC in due course. The Chairmen were also of the view that any report should consider other parts of Adur and Worthing as well.